

1. Dispatcher–Carrier Agreement

Company Name: _____

Carrier Company Name: _____

MC #: _____

DOT #: _____

Maximum Load Capacity(Trailer Included): _____

Purpose

This agreement authorizes [**Darian Horton**] ("Dispatcher") to act as an independent dispatcher for the Carrier and secure freight on their behalf.

Dispatcher Responsibilities

- Search, negotiate, and book loads for Carrier.
- Review and submit required documents to brokers.
- Communicate load details clearly and in a timely manner.
- Act in Carrier's best interest during negotiations.

Carrier Responsibilities

- Provide accurate and up-to-date documents.
- Notify Dispatcher promptly with voice message/text message or phone call regarding acceptance or rejection of loads via **WhatsAPP**.
- Pay Dispatcher fees for every load booked through Dispatcher.
- Communicate promptly regarding delays, breakdowns, or changes.

Fees

- **Dispatcher Fee:** 10% *per load*
- Payment due **Every Saturday by 5pm EST** unless otherwise agreed.

Term & Termination

This agreement may be terminated by either party with **7 days written notice**. Carrier must pay all outstanding fees before termination becomes effective.

Non-Circumvent Clause

Carrier agrees not to bypass Dispatcher on any load Dispatcher sourced, negotiated, or presented.

2. Limited Power of Attorney (LOA)

I, _____ (Carrier), hereby grant [**Darian Horton**] authorization to:

- Communicate with brokers and shippers on my behalf.
- Negotiate freight rates.
- Sign rate confirmations for the purpose of booking loads.

This LOA does **not** allow Dispatcher to sign carrier packets involving financial or banking data.

Carrier Signature: _____

Date: _____

3. Carrier Profile Form

Collect the following information from every new carrier:

- **Company Name:** _____
- **MC #:** _____
- **DOT #:** _____
- **EIN:** _____
- **Owner/Driver Name:** _____
- **Phone Number:** _____
- **Email:** _____
- **Address:** _____
- **Equipment Type:** ☐ Box Truck ☐ Dry Van ☐ Reefer ☐ Power Only ☐ Hotshot ☐ Other

- **Trailer Size:** _____
- **Preferred Pickup City/State:** _____
- **Maximum Deadhead Miles:** _____
- **Preferred Regions:** _____
- **Minimum Rate Per Mile:** _____
- **Driver Home-Time Needs:** _____
- **Maximum Weight Per Load:** _____

4. Required Documents Checklist

Ask the carrier to send the following:

- ☐ MC Authority Certificate

- ☐ W-9 Form
 - ☐ Certificate of Insurance (Liability + Cargo)
 - ☐ CDL Copy (optional)
 - ☐ Voided Check (optional)
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Load Preferences Survey

This ensures you avoid wasting time on loads a carrier will never accept.

Preferences

- **Preferred pickup time window:** _____
- **No-go states:** _____
- **Live load/unload OK?** ☐ Yes ☐ No
- **Multi-stop OK?** ☐ Yes ☐ No
- **Touch freight OK?** ☐ Yes ☐ No
- **Preferred commodities:** _____
- **Maximum weekly driving hours desired:** _____

6. Payment Agreement

This agreement outlines how and when the Carrier will pay Dispatch.

- **Dispatcher Fee:** 10 % *per load*
- **Payment Method:** ☐ Cash App ☐ Zelle ☐ PayPal ☐ Stripe
- **Payment Deadline:** Within 24 hours of delivery or agreement of payment from shipping company
- **Late Fee:** 1.5% of Load per 14 days late of payment

Carrier acknowledges that Dispatcher is owed payment for any load Dispatcher books, even if the Carrier communicates directly with the broker afterward.

Carrier Signature: _____

Date: _____